

## DEPARTMENT OF ENGLISH

**MINUTES OF MEETING held on 19-10-2024, Time 10:30am to 11:40am**  
**Present: JNTUK Nominee Dr.A.Savithri, BOS Chairman and BOS Members**

At the outset, the Chairman, Board of Studies (BOS) in English welcomed all members of Board of Studies present in 1<sup>st</sup> meeting of Board of Studies, Department of English. The Chairman briefed the agenda to be discussed. The following Agenda were placed by the Chairman and decisions were taken after detailed deliberations:

### **The Agenda for the Meeting:**

1. Preparation of course structure for VKR24 regulation of Department of English in view of objectives of the college.
2. Suggestions on preparation of course syllabus for VKR24 regulation.
3. Any other points with the permission and interest of other Board Members.

### **Minutes 1: Preparation of course structure for VKR24 Regulation (for B. Tech I year) of Department of English in view of objectives of the college.**

The Chairman explained to the members the Autonomous syllabus with total credit points for English to obtain B.Tech degree. Accordingly, a draft course structure for VKR24 Regulation was presented and placed before the board members for their opinion and further approval.

**Resolution:** The BOS went through the course structure and discussed about the opinion given in the 1<sup>st</sup> BOS proceedings and verified the incorporation of the changes suggested by the member of BOS, the course structure was approved for VKR24 regulation.

### **Minutes 2: Suggestions on preparation of Syllabus VKR24 for B.Tech (I Year)**

The Chairman presented the course syllabus for VKR24 regulation and placed before the board for their opinion and further approval.

**Resolution:** The BOS went through the course syllabus and after incorporating of certain changes suggested by the member of BOS, the First year (1<sup>st</sup>Sem and 2<sup>nd</sup>Sem) course syllabus was approved for VKR24 regulation.

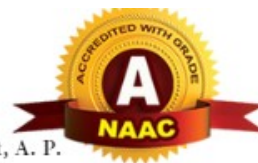
### **Overall Resolutions:**

1. JNTUK Nominee and expert member of BOS suggested that no changes need to be done in the proposed syllabus.
2. The Industry expert and BOS Member suggested to implement Technical Report Writing and Project Report Writing effectively to students so that the students will write effectively when they are placed in any company. .
3. Other BOS members suggested introducing English Crosswords and Puzzles during Lab session to generate interest in students.

There being no other matter, the meeting was concluded with a vote of thanks to the chair.

**Dr. K. DASARADHI**

Chairman-Board of Studies,  
Professor & Head: Department of English.



The following signed BOS Members has been attended and the Syllabus attached herewith for implementation from 2024-2025 Academic Year as VKR24 Regulation Syllabus is accepted by all the following BOS Members for implementation.

S. No.	Name	Designation	Role	Signature
1	Dr. K. Dasaradhi	HOD/ English Dept., VKR, VNB & AGK College of Engineering, Gudivada <a href="mailto:drkdasaradhi@gmail.com">drkdasaradhi@gmail.com</a> 8985050786	Chairman	
2	Dr. A. Savithri	Asst., Professor (Adhoc) Department of Basic Sciences UCEN, JNTUK, Kakinada <a href="mailto:savithrisateesh@gmail.com">savithrisateesh@gmail.com</a> 9247645704	Member (JNTUK Nominee)	
3	Dr. Nadigotla Solomon Benny	HOD, Department of English, Andhra University, Visakhapatnam 9948139333 <a href="mailto:drbenny.au@gmail.com">drbenny.au@gmail.com</a>	Member (Other university)	
4	Dr. Vaibhav D. Masram	Assistant Professor, PGT Department of English. Gondwana University, Gadchiroli Maharashtra <a href="mailto:vdmasram@gmail.com">vdmasram@gmail.com</a> 9923359126	Member (Other university)	
5	Dr. S. Sree Lekha	Associate Professor Department of English Malla Reddy Engineering College for Women Bahadurpally, Telangana. Mob: 7013828739 E-mail: <a href="mailto:pilla.sreelekha@gmail.com">pilla.sreelekha@gmail.com</a>	Member (Other Autonomous College)	
6	Sri P. V. Chandra Sekhara Dutt	Director (Technical), SSD Polymers Plot No C4, Industrial Estate Machilipatnam 521002, A. P. <a href="mailto:dutt.pves@gmail.com">dutt.pves@gmail.com</a> Cell 9398787596	Member (Industrial Expert)	
7	Sri K. Narayana Rao	Associate Professor, English Dept., VKR, VNB & AGK College of Engineering, Gudivada <a href="mailto:narayanarao9493@gmail.com">narayanarao9493@gmail.com</a> 7981327582	Member (Internal faculty)	
8	Sri DUCMK Kishore	Associate Professor, English Dept., VKR, VNB & AGK College of Engineering, Gudivada <a href="mailto:Ducmkkishore6@gmail.com">Ducmkkishore6@gmail.com</a> 8341424508	Member (Internal faculty)	



**VKR, VNB & AGK**  
**COLLEGE OF ENGINEERING**  
An Autonomous Institution

Approved by AICTE, New Delhi;  
Affiliated to JNTUK, Kakinada  
An ISO 9001:2015 Certified Institute,  
Accredited by NAAC 'A'  
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9	Mr. Vattam V R T Sarma (08NH1A0456)	Sr. Functional Consultant Automatic Data Processing (ADP) Nanakramguda, Hyderabad Mobile:7416353363 Email id: vattamteja@gmail.com	Member (Alumni)	
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